



WATCH FOR

- From an Unrecognized Sender
- Please Click Link or Attachment
- Re: in Subject Line of a New Email
- Bad Grammar or Spelling
- Offers & Deals
- Urgent Requests
- Threats for Inaction
- Requests for Sensitive Data
- Contains Unsubscribe Links

AVOIDING PHISHING ATTACKS



Check the From field to validate the sender

Hover over links with your cursor to verify URLs

If you are unsure of an email, verify with the sender

Think about the contents of email and if they makes sense

Report suspicious email to your IT Department



Never send sensitive information through email

Never open files from emails you do not recognize

Never click on links in emails without verifying the destination

Never click on Unsubscribe links in potentially malicious emails

Never respond or reply to spam in any way; delete it